



**Internal Job Posting for Committee Member**

Position Type	Position Classification	Job Location
BEBS Committee Member	Non-Exempt	Any Location

**Overview:** Reimagine Education, LLC is a privately-owned management company for Michigan International Prep School, a publicly funded Cyber Charter School.

**Who we are:** Michigan International Prep School is a publicly funded Cyber Charter School. We have drop-in labs for students in several locations across Michigan.

**Philosophy:** At Michigan International Prep School, we want our students to pursue what makes them different. No two people are identical, and it doesn't make sense to treat them like they are. That's why we create a unique learning pathway for every MIPS learner, built around their talents, interests, location, and schedule. Students are first in our school.

**Position Description:** Reimagine Education, LLC is seeking an educational innovator for the purpose helping students reach for their fullest potential on the BEBS Team.

Qualifications	Essential Duties
<ul style="list-style-type: none"> <li>• Ability to handle multiple tasks at once in an effective manner</li> <li>• Must be highly creative with a Pioneering spirit</li> <li>• Must work well with a team</li> <li>• Maintain a positive "can do" attitude</li> <li>• Has strong communication skills, both verbally and written</li> <li>• Is poised, punctual and enthusiastic</li> <li>• Is exceptionally organized and self-motivated, able to manage complex tasks and assignments</li> <li>• Have mindset that every student is different and their education should be personalized to them. No student will slip through the cracks</li> <li>• Has attention to detail, and a desire to do things well</li> <li>• Can manage stressful situations and respond quickly and creatively to meet the needs</li> <li>• Build a village around students and families</li> </ul>	<ul style="list-style-type: none"> <li>• Attend weekly meetings with the BEBS team and the weekly drop in for mentors to develop engagement strategies.</li> <li>• Work closely with District staff to develop and transform ideas that will better service our students</li> <li>• Meet with families and students to formulate engagement strategies and set expectations for student achievement</li> <li>• Carry out any other duties and obligations that are determined to facilitate the School's mission, goals, standards, and Educational Program.</li> <li>• Must honor written Board Policies and Administrative Regulations.</li> <li>• Must be able to work from a designated Learning Lab as scheduled.</li> <li>• Must be able to stand for a minimum of 30 minutes at a time.</li> <li>• Must be able to lift 25lbs.</li> <li>• Must be able to move throughout the Learning Lab.</li> <li>• Must be able to sit in chair for long intervals.</li> </ul>

**Interested Candidates Should Apply:** Internal Candidates will have full consideration and must send a written letter of intent and why you can make a difference in this position to the Executive Director of Business/HR at [browne@miprepschool.org](mailto:browne@miprepschool.org). External candidates should upload a letter of interest, resume, transcripts, teaching certificate and any supporting documentation to the Executive Director of Business/HR at [browne@miprepschool.org](mailto:browne@miprepschool.org). The position will remain posted until filled.

*Reimagine Education, LLC is an Equal Opportunity Employer. The position is subject to Reimagine Education, LLC policy, rules, and regulations. As Equal Opportunity/Affirmative Action Employer, It is the policy of the Michigan International Prep School and Reimagine Education, LLC that no person shall on the basis of race, religion, color, national origin, sex, age or disability be excluded from participation and be denied the benefits, or be subjected to discrimination under program or activity and in employment, further Reimagine Education, LLC strictly adheres to the provision of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and all Michigan Department of Education policies and regulations prohibiting discrimination.*