



Michigan International Prep School

Board of Directors Meeting Minutes

48 South St. Ortonville, MI 48462- **VIRTUAL MEETING**

11/09/2021 – 5:00 pm

Official Call to Order: 5:02 pm

Pledge of Allegiance

1. <u>Attendance</u> -	Superintendent	Andrew Hulbert	P
	President	Carol Mitchell	P
	Vice President	Paul Tarnavsky	P
	Secretary	Sheryl Morris	P
	Treasurer	Jeff Capobianco	P
	Trustee	Pat Bono	P

2. Board Agenda -

Changes to the Consent Agenda? No

- Move to approve the Consent Agenda as presented.

Motion Paul T. Support Pat B. Discussion – Vote 5/0

- Move to approve the [board minutes](#) from October 12, 2021.

Motion Jeff C. Support Pat B. Discussion – Vote 5/0

3. Board of Education and Policy Matters -

- Move to approve [Fall 2021 Board Policies Update](#) as presented

Motion Paul T. Support Jeff C. Discussion – Vote 5/0

- Reauthorization Process Updates

- National Charter Schools Institute
- Authorizer visit 11/17/21

- Board [Acceptance of Office Doc](#) - Oath of Office - please complete via DocuSign (details emailed to board members earlier today)

- Board [Conflict of Interest Doc](#)



4. Finance and Operations -

- Move to approve [September Payables](#) as presented;
Motion Paul T. Support Pat B. Discussion – Vote 5/0
- Presentation of [Financial Audit Report](#) - Jacob Sopczynski, Yeo & Yeo, presented their findings
- Review Amended Budget - vote to approve at December Board mtg.
- Review & move to approve Request for Proposal RFP 2203 Security Cameras for the Building and Door Access Controls at the Davison Location ([Invitation](#) and [Bid Doc Specs](#)) - [Bid Received](#)

Motion Paul T. Support Pat B. Discussion – Vote 5/0

- Winning Bid: [Infinite Technologies](#)

- Review & move to approve Request for Proposal RFP 2204 Replacement of 2x2 and 2x4 Fluorescent Lighting Fixtures to LED Lighting Fixtures at the Davison Location ([Invitation](#) and [Bid Doc Specs](#)) - [Bid Received](#)

Motion Jeff C. Support Sheryl M. Discussion – Vote 5/0

- Winning Bid: [Case Construction](#)

5. Human Resources -

- Hires and resignations

6. Curriculum and Instruction

- New Curriculum Director - Mr. Roy Sovis introduced to the Board
- Nine MIPS classes are being delivered this fall.

7. Marketing/Enrollment Updates

- Enrollment has increased over 230+ students since count day.
- Enrollment will reopen 1/3/22 - 2/3/2022
- Second Count Day is Feb 9, 2022
- Current Enrollment exceeds the goal!

8. Technology

- Fabrication Lab on the Campus of Cleary University - Opening Monday



9. Unscheduled Audience Participation

10. Superintendent Notes

- Reauthorization process to be in full swing in January
- December Meeting is the Holiday Dinner - Location and Time TBD
- Open Board Seat. All expressed appreciation for Paul Tarnavsky's service on the Board. He will be missed!

11. Final Comments from the Board of Directors - Carol gave a special thanks to Drew, Angie, and the team for creating a model of excellence at MIPS.

12. Adjournment – Time: 5:51 pm

Next Meeting is December 14, 2021 @ 5:00pm

Your Neighborhood School, Online!
