



## **Michigan International Prep School**

### **Minutes of Board of Directors Meeting**

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

**3/14/2023 – 5:00pm**

Official Call to Order: 5:00 p.m.

### **Pledge of Allegiance**

Kevin Trobaugh acted as secretary in the absence of Tom Clancy.

<b>1. <u>Attendance</u> -</b>	Superintendent	Andrew Hulbert	present
	President	Carol Mitchell	present
	Vice President	Kevin Trobaugh	present
	Secretary	Tom Clancy	absent
	Treasurer	Mike Vanderlinden	present
	Trustee	Dr. Heather Wills	present

### **2. Changes to the Agenda**

The Technology Presentation (No. 9) was moved to the beginning of the meeting. Faisal Askar presented the current technology used at MIPS.

### **3. Consent Agenda -**

- [Board minutes for February 14, 2023](#)
- [Payables for February, 2023](#)

H. Wills moved and M. Vanderlinden supported to approve the Consent Agenda as presented. Vote - 4 ayes.

M. Vanderlinden moved and K. Trobaugh supported to approve the closed minutes of the board meeting held on December 13, 2022. Vote - 3 ayes. (H. Wills abstained as she was not a board member at the time of the meeting.

### **4. Board of Education and Policy Matters -**

- Governing for Greatness - Topic One review



The board reviewed Topic One of Governing for Greatness.

- Policy Review (Kevin/Tom) - (for reference: [Spring 2022 Board Policy Manual](#)). Summary of bylaws to be presented at this meeting.

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The review has been moved to the next meeting in the absence of one of the policy members.

## **5. Finance and Operations**

- Finance discussion

## **6. Human Resources**

- [Latest Newsletter](#) from the Human Services Dept.
- [Proposed School Calendar for 2023-2024](#)

Discussion regarding proposed meeting dates for the 2023-2024 school year.

H. Wills Moved and M. Vanderlinden supported to approve the amended 2023-2024 School Calendar as presented - Vote - 4 ayes

## **7. Curriculum and Instruction**

## **8. Marketing/Enrollment Updates**

- Re Enrollment opens Apr 1, 2023
- New student enrollment opens May 1, 2023
- Mar 20, 2023 Legislature Day at Davison, MI Learning Lab

## **9. Technology**

- Presentation from Technology - Mr. Faisal Askar

## **10. Unscheduled Audience Participation**

## **11. Superintendent Notes**

- Graduation - Flint Capitol Theatre - June 8, 2023 at 6:00 p.m.

## **12. Final Comments from the Board of Directors**

Discussion regarding board member terms of office:



Carol Mitchell's term expires June 30, 2024  
Heather Wills' term expires June 30, 2024  
Tom Clancy's term expires June 30, 2026  
Kevin Trobaugh's term expires June 30, 2026  
Mike Vanderlinden's term expires June 30, 2026

Discussion regarding board member reimbursement of \$35 per meeting attended for travel expenses, per the MIPS-Ovid-Elsie contract dated July 1, 2022.

**13. Clarification**

**14. Adjournment**

The meeting was adjourned at 6:07 p.m.

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Carol Mitchell, President

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Kevin Trobaugh, Vice-President