



Michigan International Prep School Budget Hearing

Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

6/20/2023 – 5:00pm

Official Call to Order: 5:20 p.m.

Pledge of Allegiance

1. <u>Attendance</u> -	Superintendent	Andrew Hulbert	present
	President	Carol Mitchell	present
	Vice President	Kevin Trobaugh	present
	Secretary	Tom Clancy	present
	Treasurer	Mike Vanderlinden	present
	Trustee	Dr. Heather Wills	present

2. Changes to the Agenda

3. Consent Agenda -

- [Board minutes for June 6, 2023](#)
- [Payables for May, 2023](#) - \$443,273.35

M. Vanderlinden moved and H. Wills supported to approve the consent agenda as presented. Vote -5 ayes .

4. Board of Education and Policy Matters -

- [Policy Nos:](#)
 - 6108 (Authorization to Use Electronic Transfer of Funds and Automated Clearing House Arrangements)
 - 8805 (Flags and Displays)
 - 9130 (Public Complaints)
 - 9150 (Academy Visitors)

T. Clancy moved and K. Trobaugh supported to approve a first reading of policy Nos. 6108, 8805, 9130 and 9150 as presented. Vote - 5 ayes.



H. Wills moved and M. Vanderlinden supported to approve student graduates listed that were unable to attend the state testing requirements towards graduation. Vote - 5 ayes.

5. Finance and Operations

- [Final Operating Budget for 2022-2023](#)
- [Proposed Operating Budget for 2023-2024](#)
- Updated quote for parking lot seal & stripe

[Crack seal parking lot seal & stripe](#)

[Parking lot lighting requirements](#)

[Electrical upgrades for existing parking lot](#)

The FY23 Final Budget was presented, reviewed and discussed at this Budget Hearing.

H. Wills moved and M. Vanderlinden supported to approve the Final Operating Budget for 2022-2023 as presented. Vote - 5 ayes.

K. Trobaugh moved and M. Vanderlinden supported to approve the Operating Budget for 2023-2024 as presented. Vote - 5 ayes.

M. Vanderlinden moved and H. Wills supported to approve the quote for parking lot seal & stripe as presented. Vote - 5 ayes.

6. Human Resources

7. Curriculum and Instruction

M. Vanderlinden moved and K. Trobaugh supported to approve the renewal of the Wellspring Services Contract as presented. Vote - 5 ayes.

8. Marketing/Enrollment Updates

Enrollment for next year is larger than last year's figure.

9. Technology

- Renewal of the MTSS and Dashboard contract with Reimagine Education, LLC - [Contract](#)
- [Creative Educational Solutions Group proposal for data analysis and reporting support](#)



T. Clancy moved and H. Wills supported to approve the renewal of the MTSS and Dashboard contract with Reimagine Education, LLC as presented Vote - 5 ayes.

T. Clancy moved and M. Vanderlinden supported to approve the proposal for data analysis and reporting support with Creative Educational Solutions Group as presented. Vote - 5 ayes.

10. Unscheduled Audience Participation

11. Superintendent Notes

Discussion regarding the 2023-2024 Board Meeting Schedule for the 2023-2024 School Year.

H. Shafer moved and T. Clancy to change the meeting time for 2023-2024 to 5:30 p.m. and the June 4, 2024 meeting will be the Budget Hearing and the June 18, 2024 meeting will be the budget approval meeting. Vote - 5 ayes.

12. Final Comments from the Board of Directors

13. Clarification

14. Adjournment – Time - 5:51 p.m.

Carol Mitchell, President

Tom Clancy, Secretary

Your Neighborhood School, Online!

Upon request to the Educational Service Provider, Michigan International Prep School shall make reasonable accommodation for a person with disabilities to be able to participate in this mtg.

Important Dates:

- July 18, 2023 - Board of Ed Meeting - 5:30 p.m. - Davison
- August 15, 2023 - Board of Ed Meeting - 5:30 p.m. - Davison
