



Michigan International Prep School

Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

6/6/2023 – 5:00pm

Official Call to Order: 5:10 p.m.

Pledge of Allegiance

1. <u>Attendance</u> -	Superintendent	Andrew Hulbert	present
	President	Carol Mitchell	present
	Vice President	Kevin Trobaugh	present
	Secretary	Tom Clancy	absent
	Treasurer	Mike Vanderlinden	present
	Trustee	Dr. Heather Wills	present

2. **Changes to the Agenda**

K. Trobaugh moved and H. Wills supported to remove the payables for May, 2023 and place them on the June 20 agenda. - 4 ayes.

3. **Consent Agenda** -

- [Board minutes for May 9, 2023](#)

M. Vanderlinden moved and K. Trobaugh supported to approve the consent agenda as presented. Vote - 4 ayes.

4. **Board of Education and Policy Matters** -

- Governing for Greatness - Continuation of Topic Two review

The Topic Two review was completed.

- Policy Review (Kevin/Tom)

5. **Finance and Operations**

- [Final Operating Budget for 2022-2023](#)



The budget was reviewed and discussed. Avolon will finish the current fiscal year and CSP will be on board on July 1, 2023.

- [Proposed Operating Budget for 2023-2024](#)

The budget was reviewed and discussed.

- [CCRESA Operating Fund Budget](#)

WHEREAS:

The Clinton County Regional Educational Service Agency (CCRESA) provided the 2023-2024 General Fund Operating Budget to board members of each constituent district for their review.

THEREFORE BE IT RESOLVED THAT:

The Clinton County RESA General Fund Operating Budget for the 2023-2024 school year be approved as presented by Clinton County RESA. Support - Vote - 4 ayes.

H. Wills read the motion and M. Vanderlinden supported.

- [Updated quote for parking lot seal & stripe and dumpster enclosure](#)

The quotes were reviewed and discussed.

- Proposed contract for services with Creative Educational Solutions Group
Discussion regarding services to be provided by Creative Educational Solutions Group.
- Termination of contract with Avolon Services

M. Vanderlinden moved and H. Wills supported to terminate the contract between MIPS and Avolon Services effective June 30, 2023. Vote - 4 ayes.

6. Human Resources

The updated employee contract has been sent to the board for their review.

7. Curriculum and Instruction

8. Marketing/Enrollment Updates

There are 702 re-enrollments to date. In addition, approximately 130 have started the application but have not completed it yet.



MICHIGAN
INTERNATIONAL
PREP SCHOOL

9. Technology

10. Unscheduled Audience Participation

11. Superintendent Notes

Discussion regarding Tier III students in need of counseling. Graduation is June 8 at 5:30 p.m.

12. Final Comments from the Board of Directors

13. Clarification

14. Adjournment – Time - 6:02 p.m.

Carol Mitchell, President

Mike Vanderlinden, Acting Secretary