



## Michigan International Prep School

### Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

**8/30/2022 – 5:00pm**

Official Call to Order: 5:16pm

### Pledge of Allegiance

1. <b><u>Attendance</u></b> -	Superintendent	Andrew Hulbert	P
	President	Carol Mitchell	P
	Vice President		
	Secretary	Pat Bono	P
	Treasurer	Kevin Trobaugh	P
	Trustee	Sheryl Morris	A

### 2. **Changes to the Agenda**

### 3. **Consent Agenda** -

- Board Minutes from June 24, 2022
- Payables for June and July
- Move to approve the Consent Agenda as presented.  
Motion Pat Support Kevin Discussion - Vote 3/0

### 4. **Board of Education and Policy Matters** -

- Board member nominations:
  - Move to approve Carol Mitchell as President of the MIPS Board of Education for the 2022-23 school year.  
Motion Pat Support Kevin Discussion - Vote 3/0
  - Move to approve Pat Bono as Vice President of the MIPS Board of Education for the 2022-23 school year.  
Motion Kevin Support Carol Discussion - Vote 3/0
  - Identifying/approving a Secretary of the MIPS Board of Education for the 2022-23 school year to be determined at a future meeting.



- Move to approve Kevin Trobaugh as Treasurer of the MIPS Board of Education for the 2022-23 school year.  
Motion Pat Support Carol Discussion - Vote 3/0
- Identifying/approving a Trustee of the MIPS Board of Education for the 2022-23 school year to be determined at a future meeting.
- Move to approve Chase Bank as the financial institution utilized by MIPS for the 2022-23 school year.  
Motion Kevin Support Pat Discussion - Vote 3/0
- Move to approve staff positions for the 2022-23 school year:
  - Freedom of Information Act (FOIA) Coordinator Pam Sovis
  - McKinney-Vento Homeless Liaison James Pack
  - Office of Civil Rights Representative and Title Nine Representative Charles Carver
  - School Safety Liaison Jared BayleyMotion Pat Support Kevin Discussion - Vote 3/0
- Move to approve Dickinson Wright as legal counsel for the 2022-2023 school year.  
Motion Kevin Support Pat Discussion - Vote 3/0
- Board Policy Update. Motion to approve a second reading of 3 revised Policies: 6110 (Grant Funds), 6114 (Cost Principles) and 6325 (Procurement).  
Motion Kevin Support Pat Discussion - Vote 3/0
- Discussion regarding the placement of notices to indicate any change of regular meeting dates. (Notices must be posted on the front door of the Davison Lab.)
- Discussion regarding determining the cost upon written request to provide copies of MIPS Board agendas and accompanying documents. It was determined that a fee of \$1.00 per page will be charged for requests.
- Shared the approved 7-year Reauthorization Contract effective 7/1/2022

## **5. Finance and Operations**

## **6. Human Resources**



- Academic Data and Title Audit Followup provided by C. Carver

## **7. Curriculum and Instruction**

- Move to approve the [K-12 Course list](#) for the 2022-23 school year.  
Motion Pat Support Kevin Discussion – Vote 3/0
- Move to approve the [Elementary Student Handbook](#) for 2022-23.  
Motion Kevin Support Pat Discussion – Vote 3/0
- Move to approve the [MS/HS Student Handbook](#) for 2022-23.  
Motion Kevin Support Pat Discussion – Vote 3/0

## **8. Marketing/Enrollment Updates**

- Enrollment Updates provided by A. Hulbert.

## **9. Technology**

## **10. Unscheduled Audience Participation**

## **11. Superintendent Notes**

## **12. Final Comments from the Board of Directors**

Brief conversation about the importance of reviewing board policies. Will create “Policy Review” subheading and create a Board Policy Committee at next meeting comprised of two Board members.

## **13. Clarification**

## **14. Adjournment – Time: 6:09pm**

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*Next Meeting is September 13, 2022 @ 5:00pm*

*Your Neighborhood School, Online!*

*Upon request to the Educational Service Provider, Michigan International Prep School shall make reasonable accommodation for a person with disabilities to be able to participate in this mtg.*

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