



Michigan International Prep School

Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

10/10/2023 – 5:30pm

Official Call to Order: 5:38 p.m.

Pledge of Allegiance

1. <u>Attendance</u> -	Superintendent	Andrew Hulbert	Present
	President	Carol Mitchell	Present
	Vice President	Kevin Trobaugh	Present
	Secretary	Tom Clancy	Present
	Treasurer	Mike Vanderlinden	Present
	Trustee	Dr. Heather Wills	Present

2. Changes to the Agenda

3. Consent Agenda -

- Board minutes for September 12, 2023
- [Bills payable, July, 2023 - \\$283,787.00](#)
- [Bills payable, August, 2023 - \\$223,562.00](#)

M. Vanderlinden moved and K. Trobaugh supported to approve the consent agenda as presented. Vote - 5 ayes.

4. Board of Education and Policy Matters

- Governing for Greatness, Chapter 5 discussion.
- Second Reading of Spring 2023 updates:

K. Trobaugh moved and H. Wills supported to approve a second reading of policy Nos:

2623	Student Assessment
6325	Procurement - Federal Grants/Funds
7540.02	Web Accessibility, Content, Apps and Services
7540.03	Student Technology Acceptable Use Policy



7540.04	Staff Technology Acceptable Use and Safety
8315	Information Management
8390	Animals on Academy Property
8400	Academy Safety Information

Vote - 5 ayes.

5. Finance and Operations

➤ [MIPS entrance specification](#)

M. Vanderlinden moved and T. Clancy supported to approve the replacement of the entrance at MIPS based on the construction specifications submitted by Flint Glass Service, LLC at a cost of \$15,450.00. Discussion - The cost of the replacement is being paid from grant funds. Vote - 5 ayes.

6. Human Resources

➤ New Employee Assistance Program

7. Curriculum and Instruction

➤ AI in the Curriculum

MIPS is exploring different options for incorporating AI into the curriculum.

8. Marketing/Enrollment Updates

➤ Enrollment Updates

Current enrollment is 1,391 students, 100 staff members.

➤ Count Day

Students were communicated with on Count Day.

➤ First Field Day

Attendance was good at the first field day.

9. Technology

➤ Purchase of Chromebooks for 24-25 school year



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10. Unscheduled Audience Participation

11. Superintendent Notes

The Boys and Girls Club in Detroit will be visited for possible future locations.

12. Final Comments from the Board of Directors

13. Clarification

14. Adjournment – Time - 6:42 p.m.

Carol Mitchell, President

Kevin Trobaugh, Vice-President