



Michigan International Prep School

Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

3/12/2024 – 5:30pm

Official Call to Order: 5:33 p.m.

Pledge of Allegiance

1. Attendance -	Superintendent	Andrew Hulbert	P
	President	Carol Mitchell	P
	Vice President	Kevin Trobaugh	P
	Secretary	Tom Clancy	A
	Treasurer	Mike Vanderlinden	P
	Trustee	Dr. Heather Wills	P

2. Changes to the Agenda

3. Consent Agenda -

- [Board Minutes from February 13, 2024](#)
- Bills Payable, [February 2024 - \\$947,795.59](#)

M. Vanderlinden moved and H. Wills supported to approve the Consent Agenda as presented. Support - discussion - Vote - 4 ayes.

4. Board of Education and Policy Matters -

- Presentation - Melissa Dawes, Instructional Services Director from CCRESA on CSI Support
- Governing For Greatness Topic Eight (Meeting and Minutes)

Topic Eight was reviewed and it was determined that MIPS meeting minutes follow all referenced guidelines.

- Board member election process



Discussion regarding board member length of service terms.

- Student appeal for State Assessment Exemption
- Panorama for Student Success

H. Wills moved and M. Vanderlinden supported to approve the student appeal for state assessment exemption as presented. Vote - 4 ayes.

M. Vanderlinden moved and H. Wills supported to approve the three year proposal from Panorama Education at a total cost of \$26,940 for three years at \$8,980 per year as presented. Vote - 4 ayes.

5. Finance and Operations

6. Human Resources

The MIPS Staff calendar was discussed.

7. Technology

- [Chromebook Order for Fall 2024](#)

H. Wills moved and M. Vanderlinden supported to approve the purchase of 300 HP student chromebooks at a cost of \$104,196.00 as presented. Vote - 4 ayes.

8. Unscheduled Audience Participation

9. Superintendent Notes

10. Final Comments from the Board of Directors

11. Clarification

12. Adjournment – Time

The meeting was adjourned at 6:17 p.m.

Carol Mitchell, President

Heather Wills, Acting Secretary