



# MICHIGAN INTERNATIONAL PREP SCHOOL

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### Board of Directors Meeting

50 W. Big Beaver Rd. Suite 120, Troy, MI 48084

Minutes

4/10/2018 – 7:00 pm

Official Call to Order \_\_6:37pm\_\_

### Pledge of Allegiance

#### 1. Attendance -

Superintendent

Andrew Hulbert P

President

Carol Mitchell P

Vice President

Pam Sovis P

Secretary

Paul Tarnavsky A

Treasurer

Jeff Capobianco P

Spokesman

James McCann A

#### 2. Changes to the Board Agenda

Move to approve the Consent Agenda as presented. Motion \_\_Jeff C.\_\_\_\_\_  
Support \_\_Pam S.\_\_\_\_\_- Discussion – vote \_\_carried\_\_\_\_\_.

Move to Approve the Board minutes from \_Feb 6, 2018\_. Motion \_\_Pam S.\_\_\_\_\_  
Support \_\_Jeff C.\_\_\_\_\_- Discussion – Vote \_\_carried\_\_\_\_\_.

#### 3. Prearranged request to address the board - None

#### 4. Board of Education and Policy Matters - None

#### 5. Curriculum and Instruction

SAT Testing – Completing by 4/24

ACT Testing the last week of April

M-Step testing last week of April through May

#### 6. Finance and Operations – Facilities

- Approval of February expenditures.
- Move to approve February 2018 expenditures as presented. Motion \_\_Jeff C.\_\_\_\_\_  
Support \_\_Pam S.\_\_\_\_\_- Discussion – Vote - Carried



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- Approval of March expenditures.
- Move to approve March 2018 expenditures as presented. Motion \_\_Pam\_\_\_\_  
Support \_\_Jeff\_\_\_\_ Discussion – Vote Carried

- Financial Audit Firm – Yeo and Yeo
- Powerschool registration proposal – See attachment.
- MacroConnect meeting and contract
- Proposed funding reduction – plus a small per pupil increase
- New state aid funding allotment
- BCC Loan status
- Sehi Computers
- Three new centers for Fall 2018

## 7. Human Resources

Assistant Registrar position  
Letters of contract renewal  
401K updates for Staff  
Webmaster Contract – Benjamin Hoppe

## 8. Marketing Updates

Planning for upcoming marketing season.  
Monthly report from Enrollhand  
Pearson – Marketing PPT  
Elevation Films – April 16  
Cumulus Marketing

## 9. Technology

## 10. Unscheduled Audience Participation

## 11. Clarification of Agenda Items

## 12. Final Comments from the Board of Directors

## 13. Adjournment – Time \_\_7:18 pm\_\_\_\_

*Carol A. Matus* 5/15/18