

# MICHIGAN INTERNATIONAL PREP SCHOOL

## Meeting of the Board of Directors

September 12, 2017

### In Attendance

Board Members Present: Carol Mitchell, Pam Sovis, Paul Tarnavsky, Jim McCann

REMS Representative Present: Andrew Hulbert

1. Call to Order: 7:04pm
2. Roll Call – All present
3. Approve Agenda – Motion by Pam Sovis; Supported by Jim McCann
  - a. Motion to approve minutes from August 29, 2017 – tabled for future meeting
4. Public Comment
  - a. None
5. Board of Education and Policy Matters
  - a. Ashok Dalal from Wayne State University not a viable candidate to replace Treasurer position due to lack of citizenship; open to suggestions as to replacement – 30 day time frame to find replacement;
  - b. Board Policy – emailed to board of directors
  - c. Motion to approve Board Policy Manual created by the NCSI – Motion by Paul Tarnavsky; Supported by Pam Sovis; Unanimous support;
6. Curriculum and Instruction
  - a. Thus far Odysseyware has brought in 80% of the students
    - i. 4 different curriculums being used – Edmentum, Odysseyware, Pierson, and Edgenuity
      1. Odysseyware and Pierson to market for MIPS if they are used
        - a. Pierson recently lost leads due to lack of follow-up
7. Finance and Operations – Facilities
  - a. Updated budget – amendments provided
  - b. Promissory Note and Loan Agreement – Narendra Singh Taxak
  - c. Promissory Note and Loan Agreement – Ashok R. Gudi
    - i. Both have pledged \$100k; Taxak has given \$50k thus far while Gudi has given \$100k
  - d. Motion to approve the expenditures for July 2017; Motion by Paul Tarnavsky; Supported by Pam Sovis; Unanimous Support
  - e. Motion to approve the expenditures for August 2017 Motion by Pam Sovis; Supported by Jim McCann; Unanimous Support
  - f. Motion to approve loan and promissory note from Narendra Singh Taxak Motion by Pam Sovis; Supported by Paul Tarnavsky; Unanimous Support
  - g. Motion to approve loan and promissory note from Ashok Gudi Motion by Jim McCann; Supported by Paul Tarnavsky; Unanimous Support
8. Human Resources

- a. Reimagine Employee Handbook – Drew Hulbert to review and customize – will be ready for October meeting
  - b. Healthcare – will be available Oct 1, 2017 through ADP
- 9. Marketing Updates – discussed above; Paul Tarnavsky requested metric regarding advertising ROI
- 10. Technology – Drew Hulbert and Jim McCann working with Computers Pro Tech in Utica, MI (attempting to obtain a sole source contract with Computers Pro Tech)
- 11. Unscheduled Audience Participation – none
- 12. Clarification of Agenda Items – none
- 13. Final Comments from the Board of Directors – Carol Mitchell stressed importance of obtaining new member for Treasurer
- 14. Adjournment
  - a. Meeting adjourned at 8:04pm