



## Michigan International Prep School

### Board of Directors Meeting

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

**7/9/2024 – 5:30pm**

Official Call to Order:

### Pledge of Allegiance

- |                               |                |                   |
|-------------------------------|----------------|-------------------|
| <b>1. <u>Attendance</u> -</b> | Superintendent | Andrew Hulbert    |
|                               | President      | Carol Mitchell    |
|                               | Vice President | Kevin Trobaugh    |
|                               | Secretary      | Tom Clancy        |
|                               | Treasurer      | Mike Vanderlinden |
|                               | Trustee        | Dr. Heather Wills |

### **2. Changes to the Agenda**

### **3. Consent Agenda -**

- Board Minutes from [June 18, 2024](#)
- Bills payable June, 2024 - [\\$1,140,847.00](#)

Move to approve the Consent Agenda as presented. Support -Discussion - Vote

### **4. Board of Education and Policy Matters -**

- Board member nominations:
  - Move to appoint \_\_\_\_\_ as President of the MIPS Board of Education for the 2024-25 school year. Support-Discussion - Vote
  - Move to appoint \_\_\_\_\_ as Vice President of the MIPS Board of Education for the 2024-25 school year. Support-Discussion - Vote
  - Move to appoint \_\_\_\_\_ as Secretary of the MIPS Board of Education for the 2024-25 school year. Support-Discussion - Vote



- Move to appoint \_\_\_\_\_ as Treasurer of the MIPS Board of Education for the 2024-25 school year. Support-Discussion - Vote
- Move to appoint \_\_\_\_\_ as Trustee of the MIPS Board of Education for the 2024-25 school year. Support-Discussion - Vote
- Move to approve Chase Bank as the financial institution utilized by MIPS for the 2024-25 school year. Support-Discussion - Vote
- Move to approve staff positions for the 2024-25 school year:
  - Freedom of Information Act (FOIA) Coordinator Pam Sovis
  - McKinney-Vento Homeless Liaison Amanda Oberlee-Clouse
  - Office of Civil Rights Representative and Title Nine Representative Charles Carver
  - School Safety Liaison Jared Bayley

Support - Discussion - Vote

- Move to approve Dickinson Wright as legal counsel for the 2024-2025 school year. Support-Discussion - Vote
- Move to approve Yeo & Yeo, CPA and Advisors as external auditors for the 2024-2025 school year. Support-Discussion - Vote.
- Move to approve Andrew Hulbert as the person designated to sign checks on behalf of MIPS. Support - discussion - vote
- Move to establish the price for copying requested board agendas and accompanying documents at a rate of \$1.00 per page. Support - discussion - vote.
- Move to designate Michigan International Prep School, 7034 E. Court Street, Davison, MI 48423 as the public place to post the MIPS calendar and individual meeting notices of regularly scheduled and special meeting dates for the Board. Support - discussion - vote.



- Move to designate Michigan International Prep School, 7034 E. Court Street, Davison, MI 48423 as the principal place to provide paper copies of agendas and accompanying documents.
- Move to authorize Andrew Hulbert (and/or other personnel designated by the superintendent) to negotiate and implement contracts with service providers (vendors). Support - discussion - vote.
- Move to approve student graduates that are unable to attend the state testing requirements towards graduation for the 2024-2025 school year. Support - discussion - vote.

- Board of Education meeting schedule

. . . move to approve the change of date of the previously scheduled August 13, 2024 meeting to Tuesday, August 27, 2024 at 5:30 p.m. Support - discussion - vote.

## **5. Finance and Operations**

- State Approved Budget

## **6. Human Resources**

- [Employee Handbook for 2024-2025](#)

. . . move to approve the Reimagine Education Employee Handbook for 2024-2025 school year as presented. Support - discussion - Vote

## **7. Marketing/Enrollment Updates**

- Current Initiatives and Current Numbers

## **8. Unscheduled Audience Participation**

## **9. Superintendent Notes**

## **10. Final Comments from the Board of Directors**

## **11. Clarification**

## **12. Adjournment – Time**



**MICHIGAN**  
INTERNATIONAL  
PREP SCHOOL

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*Next Meetings: August 27 @ 5:30pm*

*September 10 @5:30 p.m.*

*Your Neighborhood School, Online!*

*Upon request to the Educational Service Provider, Michigan International Prep School shall make reasonable accommodation for a person with disabilities to be able to participate in this mtg.*

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