



Michigan International Prep School

Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

8/13/2024 – 5:30pm

Pledge of Allegiance

Kevin Trobaugh was appointed to Secretary for the meeting.

1. <u>Attendance</u> -	Superintendent	Andrew Hulbert	Present
	President	Carol Mitchell	Present
	Vice President	Kevin Trobaugh	Present
	Secretary	Tom Clancy	Absent
	Treasurer	Mike Vanderlinden	Present
	Trustee	Dr. Heather Wills	Absent

2. Changes to the Agenda

3. Consent Agenda -

- Board minutes for [July 9, 2024](#)
- Bills payable, [July 2024](#) - \$1,303,198.69

M. Vanderlinden moved and K. Trobaugh supported to approve the consent agenda as presented. Vote - 3 ayes.

4. Board of Education and Policy Matters

K. Trobaugh moved and M. Vanderlinden supported to appoint Dr. Heather Wills and Mike Vanderlinden to the MIPS policy committee for the 2024-2025 school year. Vote - 3 ayes.

- Purchase of Chromebooks and Education Upgrade

M. Vanderlinden moved and K. Trobaugh supported to approve the purchase of 400 Chrome Education and 400 [Chromebooks](#) from CDW G at a cost of \$127,672.00. Vote 3 - ayes.



➤ [Member Contribution, TDP, and Redeposit Resolution](#)

K. Trobaugh moved and M. Vanderlinden supported to approve the Member Contribution, TDP, and Redeposit Resolution as presented. Vote - 3 ayes.

➤ Governing for Greatness, Chapter 9 discussion. Discussion was tabled to a future meeting.

5. Finance and Operations

6. Human Resources

7. Curriculum and Instruction

K. Trobaugh moved and M. Vanderlinden supported to approve the 2024-2025 MIPS Student Academic Calendar as presented. Vote - 3 ayes.

M. Vanderlinden moved and K. Trobaugh supported to approve the [K-12 Course list](#) for the 2024-2025 school year as presented. Vote - 3 ayes.

K. Trobaugh moved and M. Vanderlinden supported to approve the [K-5 Course Catalog](#) for the 2024-2025 school year. Vote - 3 ayes.

M. Vanderlinden moved and K. Trobaugh supported to approve the [6-12 Course Catalog](#) for the 2024-2025 school year. Vote - 3 ayes.

K. Trobaugh moved and M. Vanderlinden supported to approve the [Elementary Student Handbook](#) for 2024-25 school year. Vote - 3 ayes.

M. Vanderlinden moved and K. Trobaugh supported to approve the [MS/HS Student Handbook](#) for 2024-2025 school year. Vote - 3 ayes.

8. Marketing/Enrollment Updates

9. Technology

- Presentation - Quote for professional development conference room upgrades from Mercury.

The Design Services Proposal was reviewed and discussed.



10. Unscheduled Audience Participation

11. Superintendent Notes

- All Staff Professional Development (8/13 - 8/15)
- Teacher and Administrator Evaluations

12. Final Comments from the Board of Directors

13. Clarification

14. Adjournment – Time

The meeting was adjourned at 6:07 p.m.

Carol Mitchell, President

Kevin Trobaugh, Acting Secretary