



## Michigan International Prep School

### Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

**11/12/2024 – 5:30pm**

Official Call to Order: 5:24 p.m.

### Pledge of Allegiance

Dr. Heather Wills was appointed Secretary of the meeting.

➤ <b><u>Attendance</u></b> -	Superintendent	Andrew Hulbert	P
	President	Carol Mitchell	P
	Vice President	Kevin Trobaugh	P
	Secretary	Tom Clancy	A
	Treasurer	Mike Vanderlinden	A
	Trustee	Dr. Heather Wills	P

### ➤ **Changes to the Agenda**

### ➤ **Consent Agenda** -

- Board minutes for [October 8, 2024](#)
- Bills payable, [October, 2024](#) - \$1,816,458.90

K. Trobaugh moved and H.Wills supported to amend the minutes of October 8, 2024 to reflect the identification of the document that was approved as the Bullying Prohibition document. Vote - 3 ayes.

H. Wills moved and K. Trobaugh supported to approve the consent agenda as presented. Vote - 3 ayes.

### ➤ **Board of Education and Policy Matters**

- [Memo of Understanding between MIPS and AIPS](#)

K. Trobaugh moved and H. Wills supported to approve the Memo of Understanding between MIPS and AIPS as amended. Discussion regarding the end date of the contract and whether the price would go down if student count went down. Vote - 3 ayes.



- Governing for Greatness, Topic 10 - Board Development. Discussion was tabled until the next meeting.
- **Finance and Operations**
  - [Audit completed.](#) Fiscal Audit for 2023-2024.

There were no process issues and no material findings to report.

- **Human Resources**
  - New positions have been added to accommodate growth.
- **Curriculum and Instruction**
- **Marketing/Enrollment Updates**
  - Final count number plus the 25e enrollment period There are 1,760 students enrolled as of this date.
- **Technology**
- **Unscheduled Audience Participation**
- **Superintendent Notes**
  - Hockey partnership agreement for review
  - Dental/Vision/Hearing requirements for Cyber School - requirements have been waived for 2 years.
  - BTAM Training Completed
  - Cognia Accreditation Update
- **Final Comments from the Board of Directors**
- **Clarification**
- **Adjournment – Time** 5:54 p.m.

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Carol Mitchell, President

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Heather Wills, Secretary