



Michigan International Prep School

Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

12/17/2024 – 5:30pm

Official Call to Order: 5:29 p.m.

Pledge of Allegiance

• <u>Attendance</u> -	Superintendent	Andrew Hulbert	P
	President	Carol Mitchell	P
	Vice President	Kevin Trobaugh	P
	Secretary	Tom Clancy	P
	Treasurer	Mike Vanderlinden	P
	Trustee	Dr. Heather Wills	P

- **Changes to the Agenda**

- **Consent Agenda** -

- Board minutes for [November 12, 2024](#)
- Bills payable, [November, 2024](#) - \$1,269,011

H. Wills moved and M. Vanderlinden supported to approve the consent agenda as presented. Vote - 5 ayes

- **Board of Education and Policy Matters**

- Memorandum of [Understanding](#) (USA Hockey)

M. Vanderlinden moved and K. Trobaugh supported to approve the Memorandum of Understanding between MIPS and USA Hockey as presented. Vote - 5 ayes.

- **Finance and Operations**

- Amended budget presentation will be in January with proposed adoption in February

- **Human Resources**



- Introduction of the leadership team
- Admin Evaluations through School Advanced - trainings have been completed.
- Teacher Evaluations through Danielson
- **Curriculum and Instruction**
- **Marketing/Enrollment Updates**
 - Mid-year enrollment dates and grade levels - enrollment begins January 7 for two weeks, 6th through 11 grades.
- **Technology**
 - Professional development rooms at Davison are slated for work during December break
- **Unscheduled Audience Participation**
- **Superintendent Notes**
- **Final Comments from the Board of Directors**
- **Clarification**
- **Adjournment – Time** 6:03 p.m.

Carol Mitchell, President

Tom Clancy, Secretary