



## **Michigan International Prep School**

### **Board of Directors Meeting Minutes**

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #8.

**5/13/2025 – 5:30pm**

Official Call to Order: 5:30 p.m.

#### **Pledge of Allegiance**

<b>1. <u>Attendance</u> -</b>	Superintendent	Andrew Hulbert	P (Virtually)
	President	Carol Mitchell	P
	Vice President	Kevin Trobaugh	A
	Secretary	Tom Clancy	P
	Treasurer	Mike Vanderlinden	P
	Trustee	Dr. Heather Wills	P

#### **2. Changes to the Agenda**

#### **3. Consent Agenda -**

- Board Minutes from [April 8, 2025](#)
- Bills payable April, 2025 - [\\$1,028,822.03](#)

M. Vanderlinden moved and H. Wills supported to approve the Consent Agenda as presented. Vote - 4 ayes.

#### **4. Board of Education and Policy Matters**

- [Graduation Protocol](#)
- [Attendance Policy](#)

The graduation policy is in the process of revision for next year. The attendance policy has been reviewed

- [Memorandum of Understanding](#) between MIPS and Lighthouse Christian Academy

H. Wills moved and M. Vanderlinden supported to approve the Memorandum of Understanding between MIPS and Lighthouse Christian Academy as presented. Vote - 4 ayes.



➤ Purchase of Chromebooks for students

M. Vanderlinden moved and H. Wills supported to approve the purchase of [Chromebooks from CDW](#), per bid No. PKJS238 in the amount of \$110,518.50 as presented. Vote - 4 ayes

H. Wills moved and M. Vanderlinden supported to approve a second reading of Policy No:

- 1130 (Conflict of Interest)
- 3110 (Conflict of Interest)
- 6110 (Grant Funds-Uniform Grant Guidance)
- 6111 (Internal Controls)
- 6112 (Cash Management of Funds)
- 6114 (Cost Principles-Spending Federal Funds)
- 6325 (Procurement-Federal Grants/Funds)
- 6550 (Travel Payment & Reimbursement)
- 7310 (Disposition of Surplus Property)
- 7450 (Property Inventory)
- 8321 (Criminal Justice Information Security)

Vote - 4 ayes.

**5. Human Resources**

**6. Student Achievement**

- Student Achievement and District Scorecard Presentation - Roy Sovis, Director of Curriculum and Instruction

**7. Technology**

**8. Unscheduled Audience Participation**

**9. Superintendent Notes**

- Appeal results

A follow up meeting will occur at the end of June.

- Title VI Certification



**MICHIGAN**  
INTERNATIONAL  
PREP SCHOOL

- USA Hockey Graduation Ceremony

**10. Final Comments from the Board of Directors**

**11. Clarification**

**12. Adjournment – Time 6:24 p.m.**

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Carol Mitchell, President

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Tom Clancy, Secretary