



Michigan International Prep School

Board of Directors Meeting

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

7/8/2025 – 5:30pm

Official Call to Order:

Pledge of Allegiance

- | | | |
|-------------------------------|----------------|-------------------|
| 1. <u>Attendance</u> - | Superintendent | Andrew Hulbert |
| | President | Carol Mitchell |
| | Vice President | Kevin Trobaugh |
| | Secretary | Tom Clancy |
| | Treasurer | Mike Vanderlinden |
| | Trustee | Dr. Heather Wills |

2. Changes to the Agenda

3. Consent Agenda -

- Board Minutes from [June 24, 2025](#)

Move to approve the Consent Agenda as presented. Support -Discussion - Vote

4. Board of Education and Policy Matters -

- Board member nominations:
 - Move to appoint _____ as President of the MIPS Board of Education for the 2025-26 school year. Support-Discussion - Vote
 - Move to appoint _____ as Vice President of the MIPS Board of Education for the 2025-26 school year.Support-Discussion - Vote
 - Move to appoint _____ as Secretary of the MIPS Board of Education for the 2025-26 school year. Support-Discussion - Vote
 - Move to appoint _____ as Treasurer of the MIPS Board of Education for the 2025-26 school year. Support-Discussion - Vote



- Move to appoint _____ as Trustee of the MIPS Board of Education for the 2025-26 school year. Support-Discussion - Vote
 - Move to approve Chase Bank as the financial institution utilized by MIPS for the 2025-26 school year. Support-Discussion - Vote
 - Move to approve staff positions for the 2025-26 school year:
 - Freedom of Information Act (FOIA) Coordinator Jenny Lawson
 - McKinney-Vento Homeless Liaison Amanda Oberlee-Clouse
 - Office of Civil Rights Representative and Title Nine Representative Charles Carver
 - School Safety Liaison Jared Bayley
- Support - Discussion - Vote
- Move to approve Dickinson Wright as legal counsel for the 2025-2026 school year. Support - Discussion - Vote
 - Move to approve Yeo & Yeo, CPA and Advisors as external auditors for the 2025-2026 school year. Support-Discussion - Vote.
 - Move to approve Andrew Hulbert as the person designated to sign checks on behalf of MIPS. Support - discussion - vote
 - Move to establish the price for copying requested board agendas and accompanying documents at a rate of \$1.00 per page. Support - discussion - vote.
 - Move to designate Michigan International Prep School, 7034 E. Court Street, Davison, MI 48423 as the public place to post the MIPS calendar and individual meeting notices of regularly scheduled and special meeting dates for the Board. Support - discussion - vote.
 - Move to designate Michigan International Prep School, 7034 E. Court Street, Davison, MI 48423 as the principal place to provide paper copies of agendas and accompanying documents. Support - discussion - vote.



- Move to authorize Andrew Hulbert (and/or other personnel designated by the superintendent) to negotiate and implement contracts with service providers (vendors). Support - discussion - vote.
- Move to approve student graduates that are unable to attend the state testing requirements towards graduation for the 2025-2026 school year. Support - discussion - vote.
- Move to establish the board's travel reimbursement rates for the 2025-2026 school year to be the IRS travel rate published on its website. Support - discussion - vote.

5. Finance and Operations

6. Human Resources

- [Employee Handbook for 2025-2026](#)

. . . move to approve the Reimagine Education Employee Handbook for 2025-2026 school year as presented. Support - discussion - Vote

7. Marketing/Enrollment Updates

- Current Initiatives and Current Numbers

8. Unscheduled Audience Participation

9. Superintendent Notes

10. Final Comments from the Board of Directors

11. Clarification

12. Adjournment – Time

*Next Meetings: August 12 @ 5:30pm
September 9 @ 5:30 p.m.*

*Your Neighborhood School, Online!
Upon request to the Educational Service Provider, Michigan
International Prep School shall make reasonable accommodation
for a person with disabilities to be able to participate in this mtg.*
