



Michigan International Prep School

Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

6/24/2025 – 5:30pm

Official Call to Order: 5:36 p.m.

Pledge of Allegiance

1. <u>Attendance</u> -	Superintendent	Andrew Hulbert	P
	President	Carol Mitchell	P
	Vice President	Kevin Trobaugh	P
	Secretary	Tom Clancy	P
	Treasurer	Mike Vanderlinden	A
	Trustee	Dr. Heather Wills	P

2. **Changes to the Agenda**

3. **Consent Agenda**

Board minutes from [June 10, 2025](#)

K. Trobaugh moved and H. Wills supported to approve the consent agenda as presented. Vote - 4 ayes.

4. **Board of Education and Policy Matters** -

➤ [Board meeting calendar](#) for the 2025-2026 school year

H. Wills moved and T. Clancy supported to approve the 2025-2026 Board Meeting calendar schedule as amended (the June meeting will be June 16, 2026). Vote - 4 ayes.

➤ Dumpster enclosure

K. Trobaugh moved and H. Wills supported to approve Quote No. 2025-122 from Case Construction in the amount of \$22,500.00 as presented. Vote - 4 ayes.

➤ Executive Coaching Contract



K. Trobaugh moved and H. Wills supported to approve the 2025-2026 Executive Coaching Contract as presented. Vote - 4 ayes.

5. Finance and Operations

H. Wills moved and K. Trobaugh supported to approve the 2024-2025 final budget as presented. Vote - 4 ayes.

K. Trobaugh moved and T. Clancy supported to approve the 2025-2026 budget as presented. Vote - 4 ayes.

6. Unscheduled Audience Participation

7. Superintendent Notes

Enrollment is up for the 2025-2026 school year.

8. Final Comments from the Board of Directors

9. Clarification

10. Adjournment – Time - 6:02 p.m.

Carol Mitchell, President

Kevin Trobaugh, Vice-President