



# **Michigan International Prep School**

## **Board of Directors Meeting Minutes**

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #10.

**10/7/2025 – 5:30pm**

Official Call to Order: 5:29 p.m.

### **Pledge of Allegiance**

<b>1. <u>Attendance</u> -</b>	Superintendent	Andrew Hulbert	P
	President	Carol Mitchell	P
	Vice President	Kevin Trobaugh	A
	Secretary	Tom Clancy	P
	Treasurer	Mike Vanderlinden	P
	Trustee	Dr. Heather Wills	P

### **2. Changes to the Agenda**

### **3. Consent Agenda -**

- Board minutes for [September 9, 2025](#)
- Bills payable - [September 2025](#) - \$1,004,687.46

H. Wills moved and M. Vanderlinden supported to approve the consent agenda as presented. Vote - 4 ayes.

The School of Arts presentation was moved to the beginning of the meeting. Christopher Card presented the offerings in the School of Arts at MIPS.

### **4. Board of Education and Policy Matters**

- Second reading of Policy No.5320 (Immunization)

M. Vanderlinden moved and T. Clancy supported to approve a second reading of Policy No. 5320 as presented. Vote - 3 ayes; 1 nay (H. Wills).

### **5. Finance and Operations**

- [Chromebook purchase](#)
- Fire alarm upgrades for Davison location from [Guardian Alarm](#) and [Johnson](#)



[Controls](#)

**6. Human Resources**

**7. Curriculum and Instruction**

- School of the Arts Presentation - Christopher Card (moved to top of agenda)

**8. Marketing/Enrollment Updates**

- Enrollment Update
- Count Day Reflections

Enrollment has continued to increase. We have a waiting list for mid-year enrollment.

**9. Technology**

**10. Unscheduled Audience Participation**

**11. Superintendent Notes**

**12. Final Comments from the Board of Directors**

**13. Clarification**

**14. Adjournment – Time 6:06 p.m.**

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Carol Mitchell, President

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Tom Clancy, Secretary