



# Michigan International Prep School

## Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #8.

**1/13/2026 – 5:30pm**

Official Call to Order: 5:30 p.m.

### Pledge of Allegiance

<b>1. Attendance -</b>	Superintendent	Andrew Hulbert	P
	President	Carol Mitchell	P
	Vice President	Kevin Trobaugh	P
	Secretary	Tom Clancy	A
	Treasurer	Mike Vanderlinden	A
	Trustee	Dr. Heather Wills	P

### **2. Changes to the Agenda**

The finance report was moved to the top of the agenda.

### **3. Consent Agenda -**

- Board Minutes from [November 11, 2025](#)
- Bills payable, December 2025 - [\\$578,367.86](#)

K. Trobaugh moved and H. Wills supported to approve the Consent Agenda as presented. Vote - 3 ayes.

### **4. Board of Education and Policy Matters**

- Presentation by Secondary Principal, [David Pilgreen](#)

Mr. Pilgreen identified the academic teams, department additions, current live lessons at MIPS.

- The Seven Outs

Discussion on Part One will be on the next agenda.

- First reading of Policy Nos:



2210	Curriculum Development - Approved Courses
2266	Nondiscrimination on the Basis of Sex in Education Programs or Activities
5400	Graduation Requirements
5517.01	Bullying and Other Aggressive Behavior Toward Students
7540.02	Digital Content and Accessibility
8300	Continuity of Organizational Operations Plan

H. Wills moved and K. Trobaugh supported to approve a first reading of Policy Nos. 2210, 2266, 5400, 5517.01, 7540.02 and 8300 as presented. Vote - 3 ayes.

## **5. Finance and Operations**

- 24-25 Financial Audit Presentation by Yeo & Yeo

Yeo & Yeo reviewed the financial statements for June 30, 2025. MIPS has received a clean audit.

- [Budget revision](#) presentation

CS Partners (Elizabeth Streight) presented the budget revision.

## **6. Human Resources**

- Staff Salary Increases effective 12/1

## **7. Technology**

- New Chromebooks have arrived

## **8. Unscheduled Audience Participation**

## **9. Superintendent Notes**

- Total Package Hockey
- Political Visits and Telling the MIPS story

## **10. Final Comments from the Board of Directors**

## **11. Clarification**



**MICHIGAN**  
INTERNATIONAL  
PREP SCHOOL

**12. Adjournment – Time - 6:37 p.m.**

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Carol Mitchell, President

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Heather Wills, Acting Secretary