



Michigan International Prep School

Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #8.

5/12/2026 – 5:30pm

Official Call to Order: 5:33 p.m.

Pledge of Allegiance

H. Wills was appointed Secretary for this meeting.

1. Attendance -	Superintendent	Andrew Hulbert	P
	President	Carol Mitchell	P
	Vice President	Kevin Trobaugh	P
	Secretary	Tom Clancy	A
	Treasurer	Mike Vanderlinden	A
	Trustee	Dr. Heather Wills	P

2. Changes to the Agenda

3. Consent Agenda -

- Board Minutes from [April 14, 2026](#)
- Bills payable, March 2026 - \$1,800,308.26

H. Wills moved and K. Trobaugh supported to approve the Consent Agenda as presented. Vote - 3 ayes.

4. Board of Education and Policy Matters

- Presentation from Special Education Department; Leslie Bragdon and Jamin Jones
- [Executive Coaching Services Agreement](#)
- Meeting schedule for 2026-2027 school year

K. Trobaugh moved and H. Wills supported to approve a first reading of policy Nos:

100	Definitions
2417	Comprehensive School Health Education



2428	Sex Education (Rescind Policy)
5136	Wireless Communication Devices
6320	Purchasing
6325	Procurement
8142	Criminal History Record Check
8402	Emergency Operations Plan

Vote - 3 ayes.

5. Finance and Operations

- Spring Chromebook purchase

H Wills moved and K. Trobaugh supported to approve the purchase of Chromebooks ([Quote # Q-208972](#)) in the amount of \$356,575.00 Vote - 3 ayes.

6. Human Resources

- Welcome MIPS New Director of Technology, John Ward

7. Curriculum and Instruction

8. Technology

- [Parent Square Agreement](#)

Software for next year was discussed.

9. Unscheduled Audience Participation

10. Superintendent Notes

- Finalizing Strategic Goals for 2026-2028

11. Final Comments from the Board of Directors

12. Clarification



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13. Adjournment – Time - 6:19

Carol Mitchell, President

Heather Wills, Acting Secretary