



Michigan International Prep School Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #8.

6/16/2026 – 6:00pm

Official Call to Order: 5:57 p.m.

Pledge of Allegiance

1. <u>Attendance</u> -	Superintendent	Andrew Hulbert	P
	President	Carol Mitchell	P
	Vice President	Kevin Trobaugh	P
	Secretary	Tom Clancy	P
	Treasurer	Mike Vanderlinden	P
	Trustee	Dr. Heather Wills	P

2. Changes to the Agenda

3. Consent Agenda

4. Board of Education and Policy Matters -

- [Board meeting calendar](#) for the 2026-2027 school year
- Presentation from Elementary, Teresa Kellerman

Teresa presented the current state of student progress and restructuring of programs.

- [Four multi-person and single-use restrooms](#)

K. Trobaugh moved and M. Vanderlinden supported to approve the MIPS Board Meeting Schedule for the 2026-2027 school year as presented. Discussion - it was agreed that future meetings will begin at 6:00 p.m. Vote - 5 ayes..

K. Trobaugh moved and M. Vanderlinden supported to approve the quote from [Case Construction](#) for renovation and restoration of four bathrooms at the Davison location as presented. Vote - 5 ayes.

K. Trobaugh moved and H. Wills supported to approve the MIPS School [Calendar](#) for the 2026-2027 school year as presented. Vote - 5 ayes.



K. Trobaugh moved and H. Wills supported to approve the [Parent Square Contract](#) for the 2026-2027 school year as presented. Vote - 5 ayes.

H. Wills moved and M. Vanderlinden supported to approve a second reading of Policy Nos.

0100	Definitions
2417	Comprehensive School Health Education
2418	Sex Education (Rescind Policy)
5136	Wireless Communication Devices
6320	Purchasing
6325	Procurement
8142	Criminal History Record Check
8402	Emergency Operations Plan

Vote - 5 ayes.

5. Finance and Operations

H. Wills moved and K. Trobaugh supported to approve the 2026-2027 MIPS budget as presented. Vote - 5 ayes.

K. Trobaugh moved and M. Vanderlinden supported to approve the final budget for the 2025-2026 school year as presented. Vote - 5 ayes .

6. Human Resources

- Executive Coaching and Dashboard Service Agreement contract extension for 2026-2027

T. Clancy moved and M. Vanderlinden supported to approve the Executive Leadership, Staff Coaching, and Administrative Systems Support Agreement contract extension for 2026-2027 as presented. Vote - 5 ayes.

7. Technology

8. Unscheduled Audience Participation

9. Superintendent Notes

- Graduation June 4, 2026
- Appreciation for your service
- Welcome new board members



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10. Final Comments from the Board of Directors

11. Clarification

12. Adjournment – Time - 6:32 p.m.

Carol Mitchell, President

Tom Clancy, Secretary