



Michigan International Prep School

Board of Directors Meeting Minutes

7034 E. Court St, Davison, MI 48423

This meeting is a meeting of the Board of Directors in public for the purpose of conducting MIPS business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item #8.

7/7/2026

Official Call to Order: - 6:00 p.m.

Pledge of Allegiance

The Oath of Office was administered to new board members, Michael Senyko and Kyle Opperman.

1. <u>Attendance</u> -	Superintendent	Andrew Hulbert	P
	President	Carol Mitchell	P
	Vice President	Kevin Trobaugh	P
		Kyle Opperman	P
		Mike Senyko	P
	Trustee	Dr. Heather Wills	P

2. **Changes to the Agenda**

3. **Consent Agenda** -

- Board Minutes from [June 16, 2026 Budget Hearing](#)
- Board Minutes from [June 16, 2026 Regular Meeting](#)

H. Wills moved and M. Senyko supported to approve the Consent Agenda as presented. Vote - 5 ayes

4. **Board of Education and Policy Matters** -

- Board member nominations:
 - Move to appoint Carol Mitchell as President of the MIPS Board of Education for the 2026-27 school year. Vote - 5 ayes
 - Move to appoint Kevin Trobaugh as Vice President of the MIPS Board of Education for the 2026-27 school year. Vote - 5 ayes
 - Move to appoint Mike Senyko as Secretary of the MIPS Board of Education for the 2026-27 school year. Vote - 5 ayes



- Move to appoint Heather Wills as Treasurer of the MIPS Board of Education for the 2026-27 school year. Vote - 5 ayes
 - Move to appoint Kyle Opperman as Trustee of the MIPS Board of Education for the 2026-27 school year. Vote - 5 ayes
- M. Senyko moved and H. Wills supported to appoint Kevin Trobaugh and Heather Wills to the Policy Committee for the 2026-2027 school year.
Vote - 5 ayes
- H. Wills moved and K. Trobaugh supported to approve Chase Bank as the financial institution utilized by MIPS for the 2026-2027 school year. Vote - 5 ayes
- K. Trobaugh moved and M. Senyko supported to approve staff positions for the 2026-27 school year:
 - Freedom of Information Act (FOIA) Coordinator Jenny Lawson
 - McKinney-Vento Homeless Liaison Amanda Oberlee-Clouse
 - Office of Civil Rights Representative and Title Nine Representative Charles Carver
 - School Safety Liaison Jared Bayley
- Vote - 5 ayes
- H. Wills moved and K. Trobaugh supported to approve Dickinson Wright as legal counsel for the 2026-2027 school year. Vote - 5 ayes
- K. Trobaugh moved and H. Wills supported to approve Yeo & Yeo, CPA and Advisors as external auditors for the 2026-2027 school year. Vote - 5 ayes.
- H. Wills moved and K. Trobaugh supported to approve Andrew Hulbert as the person designated to sign checks on behalf of MIPS. Vote - 5 ayes
- K. Trobaugh moved and H. Wills supported to establish the price for copying requested board agendas and accompanying documents at a rate of \$1.00 per page. Vote - 5 ayes.
- K, Trobaugh moved and H. Wills supported to designate Michigan International Prep School, 7034 E. Court Street, Davison, MI 48423 as the public place to post the MIPS calendar and individual meeting notices of



regularly scheduled and special meeting dates for the Board. Vote - 5 ayes.

- H. Wills moved and K. Trobaugh supported to designate Michigan International Prep School, 7034 E. Court Street, Davison, MI 48423 as the principal place to provide paper copies of agendas and accompanying documents. Vote - 5 ayes.
- K. Opperman moved and H. Wills supported to authorize Andrew Hulbert (and/or other personnel designated by the superintendent) to negotiate and implement contracts with service providers (vendors). Vote - 5 ayes.
- K. Trobaugh moved and H. Wills supported to approve student graduates that are unable to attend the state testing requirements towards graduation for the 2026-2027 school year. Vote - 5 ayes.
- H. Wills moved and K. Trobaugh supported to establish the board's travel reimbursement rates for the 2026-2027 school year to be the IRS travel rate published on its website. Vote - 5 ayes.

5. Finance and Operations

6. Human Resources

7. Marketing/Enrollment Updates

8. Unscheduled Audience Participation

9. Superintendent Notes

10. Final Comments from the Board of Directors

11. Clarification

12. Adjournment – Time - 6:34 p.m.

Carol Mitchell, President

Mike Senyko, Secretary